



School Restaurant

Dear Parent/Carer

I am delighted to inform you that our restaurant and serving stations serve hot and cold healthy meals and snacks to all year groups. Sandwiches are also available from the vending machine. Provision for packed lunches is also provided. These facilities enable us to supervise all pupils who **MUST** remain on site during lunchtime. Duty staff are present at all times in the restaurant, school library, fields and the school yards.

We operate a cashless biometric system where every pupil's identity is unique to them (please see information attached).

Students attend in year group rotas. Your child will receive instructions within school on how this will operate on the first day of term.

Putting money into your account

Before you can buy anything, you must put money onto your account. To do this you use lpayimpact. This is the safest and most reliable way to pay as it is done at home by the parent/carer and means students do not have to carry money to school. Further information to follow

Checking your balance

- Parents/carers can check their child's balance using lpayImpact. Students can also check their balance in school by placing their finger on the machines in the dining hall

Buying your meals

- Take your food to the till point. Place your finger on the reader and your purchases are entered. Your balance has now been reduced by the price of your meal. The restaurant computer system can track every item purchased and the time and date.

Free School Meal Entitlement

- Everyday the computer automatically adds the free allowance to your account. If it is not all used the amount left from the allowance is automatically is taken off at the end of day. You can add your own money on to your biometric account in the normal way.

ALLERGIES

If your child has any allergies and you would like him/her to access school meals either now or sometime in the future, you will need to provide us with a letter from either your GP or dietician and complete a care plan. You will also need to meet with our Catering Supervisor to ensure a clear understanding of your child's requirements and lunchtime arrangements. Please complete the attached slip below and return to the school office before the summer holidays so that the necessary arrangements can be made.

PARENTS/CARERS

- If pupils carry cash less often or not at all, theft and bullying are reduced or eliminated.
- Pupils entitled to free school meals are given the same biometric accounts as everyone else. The stigma which pupils may feel about free meals is completely removed.

Sandhill View Academy, Grindon Lane, Sunderland. SR3 4EN

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Headteacher: Mrs J. Dodd

Chief Executive Officer of Trust: Mrs J. Maw

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- The monetary value and information associated with each account relates to that individual pupil only. It cannot be spent or accessed by other pupils.
- Restrictions can be set to prevent your child from buying particular food – very important in cases of allergies or other dietary conditions or even just to encourage healthier eating.

All information will be kept within school and stored securely in compliance with our legal responsibilities. When your child leaves the school the information will be deleted. Please see the attached sheet which gives you further information on biometrics with some key questions you may have answered. Should you have any further queries please do not hesitate to contact Mr. Blake (Assistant Headteacher) at the school.

The Government have amended the act for schools to seek parent and pupil permission for using such biometric data. Many schools and academies already use such systems with great success and all actual data is discarded after conversion. However, if you do not wish your child to be registered using biometric information please contact the school prior to your child starting and we will provide reasonable alternative arrangement for them to access their meal accounts.

We are sure that you will agree that this provides your child and us with new, modern and high standard catering facilities for all pupils at Sandhill View Academy. If you have any queries or concerns, please contact the school.

Yours sincerely

Mrs J Dodd
Headteacher

Allergy Declaration

Please only complete and return if your child **has** a food allergy.

Pupil's full name

Please state what food your child is allergic to: _____

Parent/Carer's full name:

Signed (parent/carer).